



Delanco PTO
Attn: Holiday Auction 2018
1301 Burlington Avenue
Delanco, NJ 08075

Fall, 2018

Re: Delanco Parent-Teacher Organization (PTO)
Delanco Public Schools, Delanco, New Jersey
Tax I.D. #Federal Tax I.D. #22-3825429
Non-Profit 501 (C)(3); Public Charity 509 (a)(2)

To the Management Team,

We are Wendy Flanigan & Cathryn Plum, and we are officers of the Delanco Parent-Teacher Organization (Delanco PTO). Our organization is a fundraising group responsible for raising funds each year to pay for such things as classroom learning materials, class trips, assemblies and other items that our schools need that are not covered in the school budget.

Our major fundraiser each year is our Annual Holiday Auction. This year's auction will be held on Friday, November 30, 2018, at our middle school, Walnut Street School, in Delanco, New Jersey. This event is attended by 350+ people in our community. The students in our schools are the sole beneficiary of the money raised at this event.

We are seeking gift cards and/or product donations from local and regional businesses to be used as prizes at the auction. We appreciate any help you can give us this year. The success of this auction would be assured with a donation from your company.

If you are able to help us, donations can be mailed to the above address using the enclosed envelope with attached donation form to be received no later than Wednesday, November 21, 2018. Or, you can call either of us to arrange for pick it up (Wendy at 609-502-1334 or Cathryn at 609-744-8219).

We thank you in advance for your attention to this letter, and hope that you will consider helping us make this another successful auction to benefit the students of Delanco Public Schools.

Sincerely,

Wendy J. Flanigan *Cathryn A. Plum*

Wendy Flanigan & Cathryn Plum
Co-Chairpersons of the Holiday Auction

**DELANCO PTO HOLIDAY AUCTION
DONATION FORM**

Company Name: _____

Name of Contact: _____

_____ Yes, we will make a donation to the Delanco Parent-Teacher Organization
(Delanco PTO) Holiday Auction.

Enclosed is a donation of:

_____ Gift Certificate for _____

_____ Item(s) for a Basket of _____

_____ No, we will not be able to make a donation this year.

Thank you!

Donations can be sent to the below address via the enclosed envelope to be received no later than Wednesday, November 21, 2018. Or, contact us to arrange a pick up by calling one of the Co-Chairpersons of the Holiday Auction:

Wendy Flanigan 609-502-1334
Cathryn Plum 609-744-8219

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